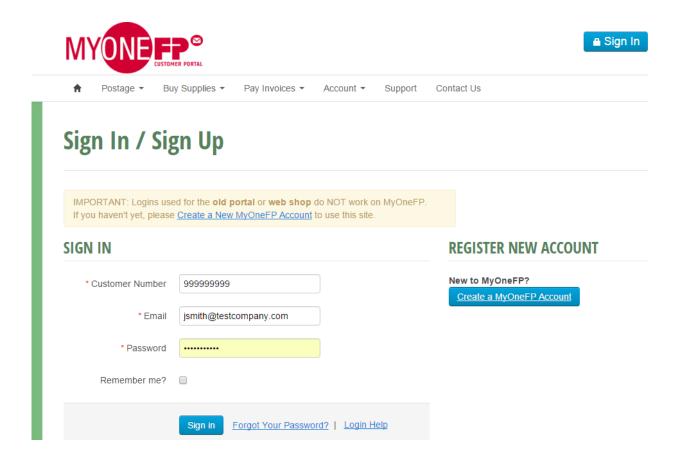
Debit-On-Demand

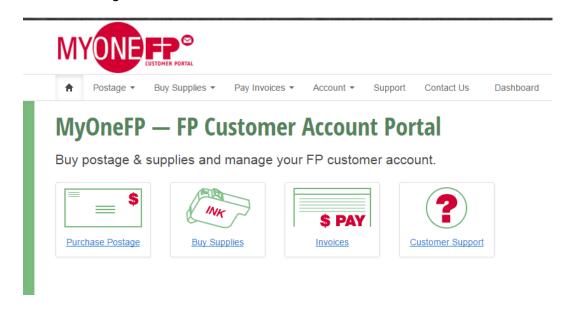
Below is a walkthrough on the Debit-On-Demand instructions-from sign-up to postage purchasing.

Visit www.MyOneFP.com and follow this simple process:

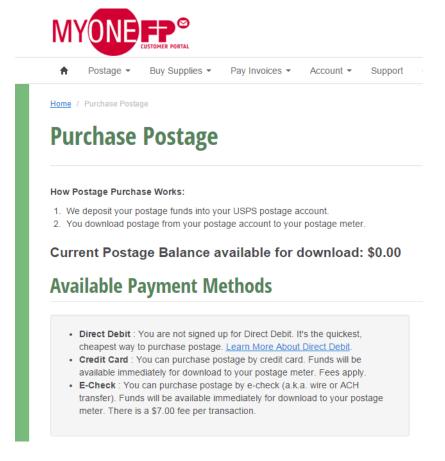
1. Login to your MyOneFP account using your 9 digit customer number, email address and password:



2. Click on Purchase Postage:



3. Under Available Payment Methods there is a section for Direct Debit. Click on the link titled Learn More About Direct Debit:



4. Click on Debit-on-Demand under Select Direct Debit Type:

1. Select Direct Debit Type

- Reset Debit: To have funds transferred a meter reset is all that needs to be done. There is no need to call in advance to transfer funds from the checking account to the postage account. This process may be performed for any amount, 7 days a week, 24 hours a day.
- Debit-on-Demand: Your checking account is debited when a request is placed with FP Customer Care. Once you have received confirmation that you request has been processed, you will then be able to reset your meter.

2. Select Bank Account Type Checking Savings General Ledger 3. Enter Bank Account Information For savings, credit union, money market and business accounts, please check with your financial institution to verify the correct numbers to use for electronics transfers * Routing Number (ABA Code) (exactly 9 digits) @ * Account Number (no dashes or spaces) @ * Bank Name Debit-on-Demand Password Re-Enter Password Direct Debit application will be completed. You also will receive an email confirmation: Thank you for applying to pay postage by Direct Debit **Next Steps** To finalize your Direct Debit payment capability, you need to complete and return an authorization form. 1. A copy of the authorization form PDF is being emailed to you, but you can also download it here: Direct Debit Authorization Form 2. Upon receipt of your completed authorization, we will send a pre-note or a "test" debit in order to verify your account information. This process usually takes 24 hours to complete. 7. Once the account information has been verified and approved you will be able to log back into your MyOneFP and use Debit on Demand as a postage payment option: **Available Payment Methods** . Debit on Demand: You can purchase postage by Debit-on-Demand, which transfers funds electronically from your bank account to your postage . Credit Card: You can purchase postage by credit card. Funds will be available immediately for download to your postage meter. Fees apply. . E-Check: You can purchase postage by e-check (a.k.a. wire or ACH transfer). Funds will be available immediately for download to your postage meter. There is a \$7.00 fee per transaction. SELECT PAYMENT TYPE Credit Card E-Check **Debit on Demand**

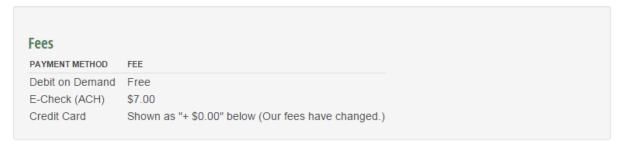
5. Complete the following information:

8. The Postage Cart will allow you to select the amount of postage you wish to purchase. Select the amount and click Continue to proceed with the purchase:

Postage Cart

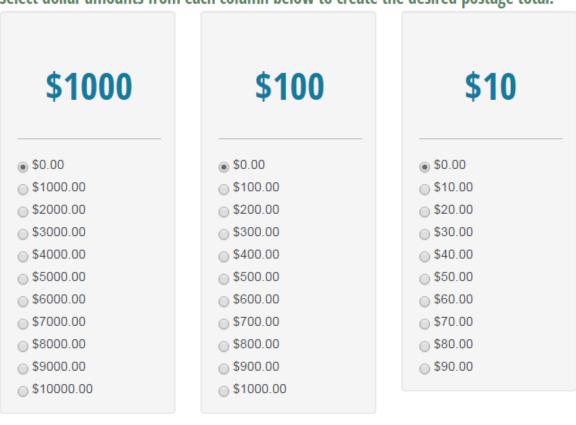
PURCHASE POSTAGE.

We store your purchased postage in your USPS account. You download postage to your meter in \$10 increments.



Current Postage Balance available for download: \$0.00

Select dollar amounts from each column below to create the desired postage total.





9. Once the purchase is complete a confirmation page will appear. An email confirmation also will be sent:

Postage Cart Receipt

